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<b>1. Process Area:</b> Work/Budget Authorization	<b>2. Key Guidelines:</b> 8, 9, 10, 11, 12, 14, 15	<b>3. Cross-Process Guidelines</b> 22	<b>4. Guideline #:</b> 8	<b>5. Standard Ref:</b> 2.2.c
<b>6. Guideline Statement:</b>  Establish and maintain a time-phased budget baseline, at the control account level, against which program performance can be measured. Initial budgets established for performance measurement will be based on either internal management goals or the external customer negotiated target cost including estimates for authorized but undefinitized work. Budget for far-term efforts may be held in higher level accounts until an appropriate time for allocation at the control account level. On government contracts, if an over-target baseline is used for performance measurement reporting purposes, prior notification must be provided to the customer.				
<b>7. System Description or Supplier EVM Procedure Ref:</b>				
<b>8. Documents Reviewed:</b>				
<b>9. Personnel Contacted:</b>				
<b>10. Findings:</b>				
<b>11. Compliant?</b>  _____ Yes _____ No				
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<b>12. CIOs (if issued):</b>				
<b>13. Notes:</b>				

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<b>6. Guideline Statement:</b>  Establish budgets for authorized work with identification of significant cost elements (labor, material, etc.) as needed for internal management and for control of subcontractors.				
<b>7. System Description or Supplier EVM Procedure Ref:</b>				
<b>8. Documents Reviewed:</b>				
<b>9. Personnel Contacted:</b>				
<b>10. Findings:</b>				
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<b>6. Guideline Statement:</b>  To the extent it is practical to identify the authorized work in discrete work packages, establish budgets for this work in terms of dollars, hours, or other measurable units. Where the entire control account is not subdivided into work packages, identify the far term effort in larger planning packages for budget and scheduling purposes.				
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<b>8. Documents Reviewed:</b>				
<b>9. Personnel Contacted:</b>				
<b>10. Findings:</b>				
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<b>6. Guideline Statement:</b>  Provide that the sum of all work package budgets plus planning package budgets within a control account equals the control account budget.				
<b>7. System Description or Supplier EVM Procedure Ref:</b>				
<b>8. Documents Reviewed:</b>				
<b>9. Personnel Contacted:</b>				
<b>10. Findings:</b>				
<b>11. Compliant?</b>  <div style="display: flex; justify-content: space-around; align-items: center;"> <span>_____ Yes</span> <span>_____ No</span> </div>				
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<b>6. Guideline Statement:</b>  Identify and control level-of-effort (LOE) activity by time-phased budgets established for this purpose. Only that effort which is not measurable or for which measurement is impractical may be classified as LOE.				
<b>7. System Description or Supplier EVM Procedure Ref:</b>				
<b>8. Documents Reviewed:</b>				
<b>9. Personnel Contacted:</b>				
<b>10. Findings:</b>				
<b>11. Compliant?</b>  <div style="display: flex; justify-content: space-around; align-items: center;"> <span>_____ Yes</span> <span>_____ No</span> </div>				
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<b>6. Guideline Statement:</b> Identify management reserves and undistributed budget.				
<b>7. System Description or Supplier EVM Procedure Ref:</b>				
<b>8. Documents Reviewed:</b>				
<b>9. Personnel Contacted:</b>				
<b>10. Findings:</b>				
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<b>6. Guideline Statement:</b>  Provide that the program target cost goal is reconciled with the sum of all internal program budgets and management reserves.				
<b>7. System Description or Supplier EVM Procedure Ref:</b>				
<b>8. Documents Reviewed:</b>				
<b>9. Personnel Contacted:</b>				
<b>10. Findings:</b>				
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<b>6. Guideline Statement:</b>  <i>At least on a monthly basis, generate the following information at the control account and other levels as necessary for management control using actual cost data from, or reconcilable with, the accounting system:</i>  <ol style="list-style-type: none"> <li>1. <i>Comparison of the amount of planned budget and the amount of budget earned for work accomplished. This comparison provides the schedule variance.</i></li> <li>2. <i>Comparison of the amount of budget earned with the actual (applied where appropriate) direct costs for the same work. This comparison provides the cost variance.</i></li> </ol>				
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