



FORM I-312

**SOUTH CAROLINA DEPARTMENT OF REVENUE NONRESIDENT TAXPAYER
REGISTRATION AFFIDAVIT INCOME TAX WITHHOLDING**

Out of state suppliers with a contract value of \$10,000 or more per calendar year are required by law to either register with the South Carolina Department of Revenue or face an automatic 2% withholding tax. The withholding is deducted from the first payment and continues until the properly completed forms are received by WSRC.

To avoid this 2% reduction from your company's payments, register with the SC Department of Revenue (via the SCTC-111 'SC Department of Revenue Business Tax Application' form) and fax it to 803-898-5888 (Attention-David Caldwell). Upon receipt of a confirmation letter from the SC Dept. of Revenue, complete an I-312 'Nonresident Taxpayer Registration Affidavit Income Tax Withholding' form. Either fax the completed form in advance of the first payment's due date to 803-952-8843 or mail the completed forms to:

Westinghouse Savannah River Company
Accounts Payable/Cash Management
Attention: Jean Still
Bldg. 730-4B, Room 1070
Aiken, SC 29808

The SCTC-111, I-312, and W-9 forms are available by downloading them from the SRS homepage (www.srs.gov/general/srs-home.html) and selecting the following: Opportunities; WSRC Procurement; General Provisions & Related Documents; General Procurement Forms & Instructions. If you have any questions concerning the compliance with the South Carolina tax code, please contact the South Carolina Department of Revenue at 803-898-5391. Other questions may be directed to either Jean Still at 803-952-8817, E-mail address: dorothy.still@srs.gov.