

DOE 2010 ISM Champions Workshop

Delegations of Authority within the Office of Science



U.S. DEPARTMENT OF ENERGY
Office of Science

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Principles

- Authority should be vested in the manager as close to the work as appropriate in order to be most effective and efficient
- Authority stems from assigned responsibility in Laws, Regulations, and Directives or other written delegations
- Authority can be delegated but responsibility cannot
- Delegations of authority are in writing from person to person
- Delegations of authority are reviewed frequently and maintained current in order to be effective and useful



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Approach

- **Developed set of responsibilities and authorities to be considered for delegation**
 - **Evaluated responsibilities assigned at the Under Secretary and Program Secretarial Officer levels**
 - **Evaluated current delegations of authority to the Office of Science senior managers**
 - **Included full spectrum of functions: operations, safety, project management, acquisition management, organization, personnel, safeguards, and security**
- **Decisions to delegate considered the individual's capability, experience, training, certifications, as well as underlying organizational support**
- **Delegation of authority memos are maintained as an integral part of the Office of Science Management System (SCMS)**
 - **Searchable and readily available in web-based application**



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Conclusion

Questions or Comments?

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