



SRS Citizens Advisory Board

Executive Committee Meeting

Meeting Summary

May 12, 1997

Savannah, Ga.

Spent Fuel Forum Update

The Executive Committee of the SRS Citizens Advisory Board met on May 12, 1997. Ann Loadholt chaired the meeting. Members present included Lane Parker, Karen Patterson, Tom Costikyan, Brendolyn Jenkins, Thelonious Jones, Suzanne Matthews and Arthur Belge. Tom Heenan and Gerri Flemming attended from the Department of Energy. Mary Flora and Dawn Haygood attended from Westinghouse. Board facilitator Walt Joseph also participated.

Karen Patterson gave a planning update for the Spent Fuel Forum to be held on June 12, 1997 at Augusta Technical Institute. At this stage, it appears the forum will remain within its \$40,000 budget. Satellite locations have been identified at area colleges in Columbia and Charleston, S.C. and Atlanta and Savannah, Ga., she said. Mr. Patterson reviewed several speaker substitutions and discussed the forum agenda. She reported that stipends were not available for teachers, but the first twenty teachers to respond to the forum invitation would be invited to attend the forum luncheon. She stated essay contest regarding spent nuclear fuel were being conducted at three Aiken middle schools and winners would be announced at the Forum. Tom Costikyan will submit editorials about the forum to about dozen newspapers and public service announcements, ads and flyers would be distributed in late May, she said.

Subcommittee Participation

Ann Loadholt stated the Board needed to re-emphasize the importance of participating in the Board subcommittees and stated a sign-up list would be available during the full Board meeting to re-establish subcommittee membership. She also discussed the need for more communication between the subcommittees and stated joint subcommittee meetings would be held three times a year on the Monday evening prior to every other full Board meeting beginning in July. She also requested that the Administrative Subcommittee provide a recommendation regarding subcommittee chair succession at the next Board meeting.

Meeting Schedule - 1998

The following schedule was established for 1998:

January 26-27 Hilton Head, S.C.

March 23-24 Charleston, S.C.

May 18-19 Savannah, Ga.
July 27-28 Aiken, S.C.
Sept. 28-29 Beaufort, S.C.
Nov. 16-17 Waynesboro, Ga.

Board members also discussed CAB meeting attendance and discussed ways to attract more members of the public. Several ideas included hosting an essay contest at an area school in conjunction with each meeting and providing editorials prior to each meeting.

Facilitation Report

Walt Joseph stated that he was going to facilitate Board activities in a manner that led to more consensus recommendations with less voting. All recommendations will require a final vote, however changes to recommendations during discussion will hopefully be accomplished without voting, he said. Minority reports will also be provided at the request of any Board member, a practice rarely utilized by the Board. Abstentions by members will now be noted within the meeting minutes and provide an explanation.

Mr. Joseph also provided draft presentation guidelines (see attached). The guidelines will be provided to all speakers presenting to the SRS CAB. Another new procedure will be for Board members to provide trip reports following every business trip made on the Board's behalf. Mr. Joseph also discussed letter writing guidelines and cautioned Board members about providing letters that do not necessarily reflect the position of the entire Board.

Miscellaneous

Tom Costikyan requested that the volume of materials received by Board members be reduced and questioned if Board members needed to receive the meeting minutes of every Board subcommittee. Meeting minutes are now available via the internet. Dawn Haygood will contact the contractor providing environmental impact statements and request that notices be provided announcing the availability of documents and begin providing meeting minutes to subcommittee members only. Notices of subcommittee meetings will be provided to all Board members.