



# **SRS Citizens Advisory Board**

## **Public Outreach Subcommittee**

### **Meeting Summary**

November 15, 1999  
Sheraton Hotel  
Charleston, SC

The SRS Citizens Advisory Board Public Outreach Subcommittee met on Monday, November 15, 1999 at 4 p.m. at the Sheraton Hotel in Charleston, S.C. The following were in attendance:

<u>Stakeholders</u>	<u>Stakeholders/Regulators</u>	<u>DOE/Contractors</u>
Tom Costikyan	Lynn Waishwell	Mary Flora, WSRC
Mel Galin		Dawn Haygood
Ken Goad		Mike Schoener
Brendolyn Jenkins		
Georgia Leverett		
Jimmy Mackey		
Lane Parker		
Maria Reichmanis		
Bill Vogeles		
Wade Waters		
Beckie Witter		

Subcommittee members received final copies of two presentations and notes developed for the speaker's bureau (see attachments). Board members discussed speaker certification and requested two more sessions to be held in conjunction with subcommittees in December. Brendolyn Jenkins, Maria Reichmanis and Wade Waters all agreed to certify in December. It was noted that speaker certification should be viewed as a learning experience and more training can be acquired if necessary.

Subcommittee members discussed the lack of response to more than 200 letters mailed announcing the availability of speakers for civic and club organizations. It was determined that the Point of Contact Database should be sent to all Board members by geographic region so that personal contact could be made to encourage interest in the program.

The Subcommittee reviewed the recommendations provided by the Risk Working Group Team B regarding communication (see attached). Board members discussed media contacts and the need to prepare a media packet with ready news releases and camera-ready photography regarding the Board. They also discussed the need to encourage letters to editors from Board members in various geographic locations. There was also discussion regarding the CAB spokesperson, which is clarified in the Board Bylaws. The CAB Chairperson is the official spokesperson for the Board and may delegate that authority

to another member. It was noted that Board members should be very careful to discuss only the official business of the CAB and the outcome of CAB recommendations with members of the media, etc...

The meeting adjourned at 5 p.m.

***Meeting handouts may be obtained by calling 1-800-249-8155.***