The ITP Focus Group met on August 13, 1998, at the Savannah River Site and on August 21, 1998, at the Tetra Tech Offices in Aiken. The purposes of the meetings were to evaluate the four alternatives and to study the criteria used by the systems engineers and scientists. On August 13, ITP Focus Group members in attendance were Lee Poe, Karen Patterson, Bill McDonell, Wade Waters, and Mike French. Jim McCullough was available as a DOE representative. Members of Westinghouse Savannah River Company (WSRC) and British Nuclear Fuels, Ltd. (BNFL) were Steve Piccolo, Ken Rueter, Peter Hudson, Jeff Barnes, Joe Carter, and Kelly Way. On August 21, ITP Focus Group members in attendance were Lee Poe, Karen Patterson, Bill McDonell, Wade Waters, Todd Crawford, and Mike French. Members of Westinghouse Savannah River Company (WSRC) and British Nuclear Fuels, Ltd. (BNFL) were Steve Piccolo, Ed Murphy, Peter Hudson, Lou Papouchado, Elmer Wilhite, and Kelly Way.

Lee Poe, Chairman, welcomed all those in attendance and stated the agenda. Mr. Gnann welcomed the team and gave a brief schedule of upcoming ITP activities and DOE's view of ITP after October. Once the selection process is complete, WSRC will recommend to DOE a path forward for the selected alternative(s).

The four members of the Focus Group had selected an alternative, studied it, and were ready to present it to the rest of the working group. Each had studied the flow sheet used in the technical facts. The spokesperson reviewed the infrastructure necessary to handle the specific, and they looked at material balance, schedule time, feed stock, etc. Each Focus Group Reviewer looked at integrated safety (regulatory/environmental), cost and schedule, and current/future mission interface. They also had reviewed the technology and engineering criteria.

The reviewers and alternatives were as follows:
# 6 – Bill McDonell – Non-Elutable Ion Exchange
# 14 – Lee Poe – Caustic Side Solvent Extraction – DWPF Vitrification
# 13 – Mike French – Small Tank TBP Precipitation
# 18 – Karen Patterson - Direct Disposal as Grout

The ITP Focus Group alternative reviewers (see above) reviewed the alternatives and any thoughts or comments they had generated for the remainder of the Focus Group. Other Focus Group members added their comments and a list of questions/concerns were developed. After
reviewing this list with the WSRC team and obtaining their answers to the questions raised, the Focus Group developed their conclusions on each alternative. Their conclusions will be included in the Focus Group report and are not listed in these meeting minutes.

Meeting handouts may be obtained by calling 1-800-249-8155.