The Salt Processing Focus Group met on Tuesday, December 14, 1999, at 4:30 p.m. at the Community Center in North Augusta, SC. Attendance was as follows:

- Ethan Brown (via conference call)
- Lee Poe
- Mike French
- Julie Petersen
- Ernie Chaput
- Kelly Way
- Bill McDonell
- Karen Patterson
- Bob Hinds

Lee Poe opened the meeting by requesting introductions and reviewing the agenda. The Focus Group discussed the following areas:

**Subject materials for future meetings**

The group decided to have one meeting each month. At the next meeting, scheduled for January 11, 2000, 3:00 p.m., at the North Augusta Community Center, the group would discuss the following:

- Salt Processing Schedule through start of operations.
- Phases 3 & 4 of the System Engineering Team and the WSRC Management Decisions.
- DOE position on Phases 3 & 4 Recommendations by WSRC.
- Overall Schedule.

At the next meeting, sometime in February, the group would consider two technologies, the development needed, and the schedules.

**January 11, 2000, ER&WM Subcommittee Meeting**

The Focus Group considered their involvement at the 1/11/00 ER&WM Subcommittee meeting. They discussed two possible presentation techniques: 1) the FG with the assistance of SRS provide the briefing or 2) the FG provide the entire briefing. It was determined that someone (TBD) would brief the Subcommittee on the Salt Processing situation, the problems, what the FG is doing to better understand the concerns, situation, and path forward so they can keep the Subcommittee and CAB informed.

**Planning Meeting**
The group established a December 17 planning meeting (Ethan, Ernie, Karen, Bill, Mike, and Lee) to scope and develop the January 11 Subcommittee presentation. The meeting will be held at Tt-NUS offices.

**Recommendation**

The group reviewed the Subcommittee’s proposal for a recommendation and decided it might be misinterpreted as counter to the direction the FG would be taking during the following several months. The FG will propose to the Subcommittee a motion for the CAB. The group hopes to provide the subcommittee a draft motion by January 3, 2000. The FG recognizes the urgency and importance of DOE’s choosing an alternative in a timely manner because of impacts and repercussions of delay, (ie., waste in tanks, money spent unnecessarily, and regulatory commitments missed.) Recommended to Subcommittee that this Recommendation not be offered to the CAB in January.

**Date for Salt Processing**

The FG looked at the purpose of the EIS and the ROD. They discussed the possibility of the DOE developing two Records of Decision. The FG would like to see an accurate schedule in order to determine dates for a final EIS based on when the Salt Processing Alternative would be functional.

**Next Meeting/Path Forward**

The next meeting of the Focus Group will be 9:00 a.m., Friday, December 17, at Tetra Tec/NUS to determine strategy for the 1/11/00 subcommittee meeting and the 1/25/00 full CAB meeting. The Group also plans to establish a February meeting to review the five phases with emphasis on phases 3, 4 & 5, to study an accurate schedule and facts for necessary work to implement salt processing, and, if time allows, to understand policy and management issues. The FG has concerns over DOE’s desire to delay implementation of a solution in order to research each alternative further. The group would also like to review the 2000-2001 budget.

**Actions**

1. Ask Ken Rueter & John Reynolds to brief the Focus Group at the next meeting.
2. Prepare for 1/11/00 ER&WM Subcommittee meeting.

Lee Poe adjourned the meeting at 6:00.