



# SRS Citizens Advisory Board

## Executive Committee Meeting

### Meeting Summary

January 24, 2000  
Hilton Oceanfront Hotel  
Hilton Head Island, SC

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The SRS Citizens Advisory Board Executive Committee met at 3:30 p.m. on Monday, January 24, 2000, at the Hilton Oceanfront Resort, Hilton Head Island, S.C. Board Chairman Ann Loadholt chaired the meeting. The following attended:

#### Committee Members

Tom Costikyan  
Ken Goad  
Brendolyn Jenkins  
Ann Loadholt

Jimmy Mackey  
Karen Patterson  
Beaurine Wilkins  
Wade Waters

#### Stakeholders

Ann Clark, SCDHEC  
Lynn Waishwell, CRESP  
Larry Callair

#### CAB Members

Georgia Leverett  
Lola Richardson  
Mel Galin

#### DOE/Contractors

Tom Heenan, DOE  
Mike Schoener, CAB  
Rick McLeod, CAB

The following Executive Committee members were not in attendance: Bill Lawless, Lane Parker, Kathryn May and PK Smith.

### Facilitation Contract Renewal

Ann Loadholt announced that facilitation contract with MAS Consultants, Inc. would expire in April and asked if the Executive Committee wanted to exercise the one year renewal option. Tom Costikyan moved the CAB exercise the option to renew the contract for an additional year. Jimmy Mackey seconded the motion. All Committee members were in favor of extending the contract for an additional year.

### Attendance Review

Ann Loadholt read the number of meetings missed by all SRS CAB members since October 1, 1999 (see attachment). She noted that all Board members should be assigned to an issues-based committee and an administrative committee. Although there was some question if a sign-in-board was the best way to determine committee membership, it was noted that one would be available during Tuesday's meeting. Tom Costikyan remarked that the Nuclear Materials Committee needed to reach a minimum level of participation and Board members were encouraged to equally distribute participation among the committees. It was noted that the Administrative Committee meetings and subcommittee meetings held in conjunction with full Board meetings were not included in the attendance chart and should be added along with Focus Group attendance.

### CAB Spokesperson Authority

Ms. Loadholt reminded the Executive Committee of CAB Spokesperson Authority by reading the Board Bylaws, Section 4.2 , Duties of Officers of the Board. She noted that only Board recommendations fully

endorsed by the SRS CAB should be discussed in public and advised members not to speculate on issues. She also noted that CAB members should not speak on unfamiliar technical issues. Karen Patterson stated that at public meetings she makes it clear that she is speaking as a member of the public and not a CAB member.

#### **Focus Group Guidelines**

Mike Schoener provided draft Focus Group Guidelines along with comments from Bill Lawless (see attachment). He requested comments by February 7 and announced that a special session would be held in conjunction with the March CAB meeting to finalize the guidelines.

#### **SSAB Chairs Meeting**

Ann Loadholt announced that Brendolyn Jenkins and Karen Patterson would be attending the next Site Specific Advisory Board Chairs meeting to be held February 17-20 in Idaho Falls, ID.

***Meeting handouts may be obtained by calling 1-800-249-8155.***