



Department of Energy
Savannah River Operations Office
P.O. Box A
Aiken, South Carolina 29802

OCT 27 2014

Dr. Marolyn Parson, Chairperson
13 Coventry Court
Bluffton, SC 29910

Dear Dr. Parson:

SUBJECT: Response to Recommendation 322, Updates Provided to the Citizens Advisory Board (CAB) at the Bi-Monthly Committee Meetings and via Email (Letter, Parson to Moody, September 24, 2014)

Thank you for providing the subject recommendation for consideration by the Department of Energy (DOE). The Department partially accepts this recommendation.

We submit the following specific responses to the three-part recommendation:

1. *Provide updates at the regular CAB bimonthly committee meetings.*
 - a. *These updates should be patterned by the designated Department of Energy liaison to each issue-based committee.*
 - i. *These updates should be patterned after the "Agency Update" format used at the CAB's Full Board Meetings.*
 - ii. *These updates should be brief and informal, with the option of a PowerPoint presentation or handout, and be followed by a question and answer session.*

DOE's Savannah River Operations Office (DOE-SR) designated liaisons will provide each issue-based committee a brief and informal verbal update patterned after the "Agency Update" format. The update will be issue-based committee specific and will begin in 2015.

2. *Provide updates via email to the CAB.*
 - a. *These updates should be sent when a situation arises at the Site and waiting could mean that information could appear in the press before the Board is informed in a meeting environment.*

DOE-SR Office of External Affairs (OEA), with assistance from the CAB Support Staff, will provide updates to the Board when appropriate and when information is authorized for external release. There will be times when information appears in the press that the Board will not have received information on. This, for example, can occur when information is released by an outside organization or is an unauthorized release of information. DOE-SR will strive to keep the Board and other stakeholders informed on SRS issues.

At any time, the Board Chair can request an update on information that has appear in the press and OEA can request that the information be approved for external release from the Department or the originating source.

3. ***Provide news release relevant to the Site via email to the CAB.***
a. ***These news releases should be sent at the same time that they are posted on www.srs.gov or at the same time they are sent to news media.***

OEA will email DOE-SR and contractor news releases to the Board after they have been sent to the media but on the same day where possible.

In closing, I would like to thank you, again, for your recommendation on this very important topic. If you have any questions, please contact me or Jim Giusti, of my staff, at (803) 952-7684.

Sincerely,



David C. Moody
Manager

OEA-15-001

Enclosure: CAB Recommendation 322

cc w/enclosure:

Kristen Ellis, EM-3.2, DOE-HQ
David Borak, EM-3.2, DOE-HQ
Terry Spears, Deputy Manager, DOE-SR
Sandra Waisley, DDFO, DOE-SR
Angelia Adams, DDFO, DOE-SR
Catherine Templeton, SCDHEC
Gwen Keys, EPA
Sean Hayes, GADNR