



Department of Energy
Savannah River Operations Office
P.O. Box A
Aiken, South Carolina 29802

MAR 2 2015

Mr. Harold Simon, Chairperson
Savannah River Site Citizens Advisory Board
P.O. Box A
Aiken, South Carolina 29802

Dear Mr. Simon:

SUBJECT: Citizens Advisory Board (CAB) Recommendation 328 – Limiting the Use of
Acronyms in Presentations Provided to the Public (Your letter, 01/28/15)

Thank you for your recommendation on limiting the use of acronyms in presentations provided to the public. The Department partially accepts your recommendation and provides the following responses to the recommendation:

1. *Ensure that all verbal presentations given to the Citizens Advisory Board during committee meetings and full board meetings are free of acronyms, except those that are known to the public at large, such as SC, GA, SRS.*

The Department partially accepts part 1 and will attempt to limit verbal acronym use during future CAB presentations.

- a. *Work with the Citizens Advisory Board's Executive Committee to develop a list of such acronyms.*

The Department rejects part 1a and will strive to minimize acronym use for clarity.

2. *Assign the responsibility of reviewing all presentations for the use of acronyms before the presentation is sent to the Department of Energy Headquarters for review and approval.*

The Department partially accepts part 2 and will continue to review CAB presentations for clarity.

As always, the Department of Energy welcomes input from the public as we continue to work on cleanup and waste disposition activities at the Savannah River Site. If you have any questions, you can contact me or contact James Giusti, of my staff, at (803) 952-7684.

Sincerely,

A handwritten signature in black ink, reading "David C. Moody".

David C. Moody
Manager

cc:

Kristen Ellis, EM-3.2, DOE-HQ

David Borak, EM-3.2, DOE-HQ

Terry Spears, Deputy Manager, DOE-SR

Michael Mikolanis, DDFO, DOE-SR

Sandra Waisley, DDFO, DOE-SR

Marshall Taylor, SCDHEC

Gwen Keyes, EPA

Sean Hayes, GADNR